Doctor's Portal User Manual for Intelehealth

TABLE OF CONTENTS

INTRODUCTION

Welcome to the Intelehealth Doctor Portal user manual!

This guide will help the doctor to view the complaints and be able to see the pictures of the patient sent by the health workers through the **Intelehealth** application. This doctor portal is a tool where doctors are able to provide medications, diagnosis, investigations, and other health advices with this tool.

LOGIN SCREEN

Enter username   **Enter Password**

Press Next to login   **Select i am not robot checkbox**
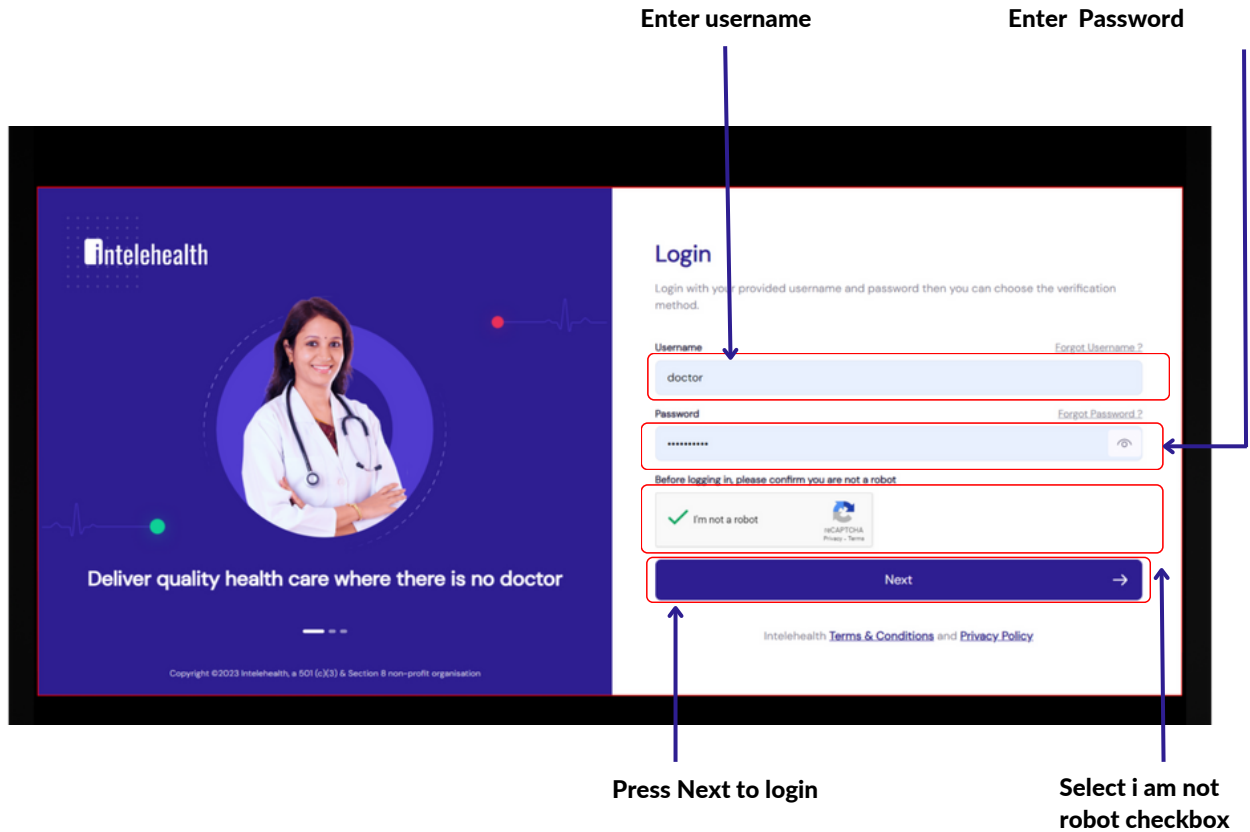
To login to the dashboards:
Step-1: Enter the URL provided by Intelehealth in the address bar of the browser (preferable Google Chrome)
**Step-2:** Enter the Username and Password (will be provided)
Step-3: I am not a robot: checkbox
Step-4: Click Next.

Tips
- Make sure you have an internet connection before logging in to the web application.
- The username and password are case-sensitive. Ensure you enter the exact same username and password as provided by the organization.
- Change your password frequently (we recommend once every 3 months) for security purposes.
- Do not write passwords and usernames in an unsecured location.
- Do not share your password with anyone on the phone, WhatsApp, email, or by any means of communication.
- No one from Intelehealth will ever call you and ask you for your password or login information.

HOME SCREEN
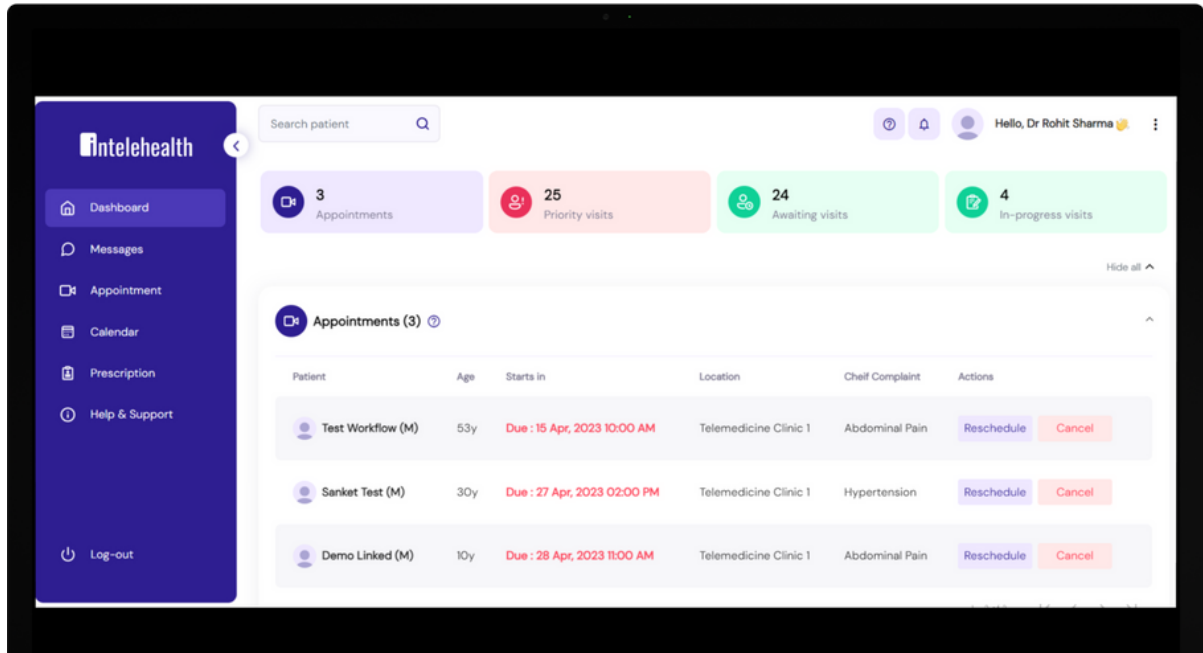
On the HOME screen, the user can view:

- **Top Tabs** show the total number of patient visits having the following visit status:

1. **APPOINTMENT**- The visit has been booked by the HW and is showing here.
2. **PRIORITY VISITS** - Priority visits show the total number of patient visits that are marked as critical patients or emergency cases by the Health Worker and are not seen by the doctor.
3. **AWAITING VISITS** - Adult Initial shows the total number of patient visits that are not seen by the doctor.
4. **IN PROGRESS VISIT** - Visit Note shows the total number of patient visits that are seen by the doctor but may have not been given a complete prescription (diagnosis, medicines, advice, and follow-up dates).

- **SEARCH PATIENT BAR** - Patients can be searched using their Names and Patient ID

- **PROFILE** where the user will be able to view a) **My Account** to enter, edit and view the personal information and also create a signature b) **Change password** c) **Change language**
- **Log out or Sign out** from the Intelehealth web portal.
- **Calendar** To set the monthly calendar or availability for a user or doctor.
- **Prescription** This tab shows the prescription given to the patient by a doctor.

APPOINTMENTS

In the appointment section, we can see the booked appointment list for the patients if we click on patient name we can see the patient details.
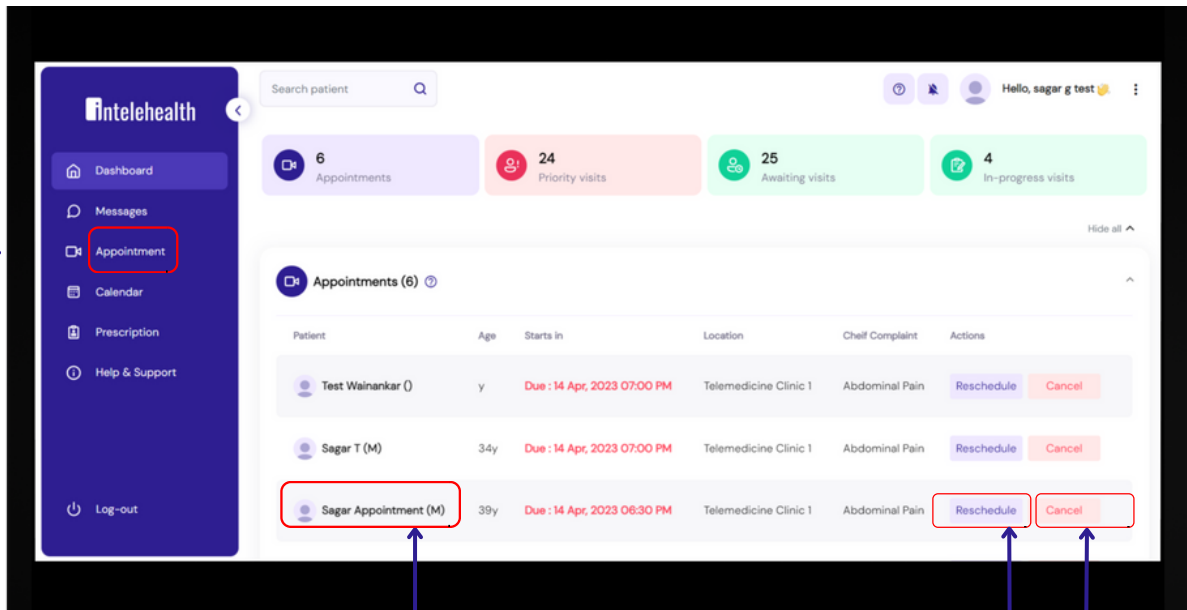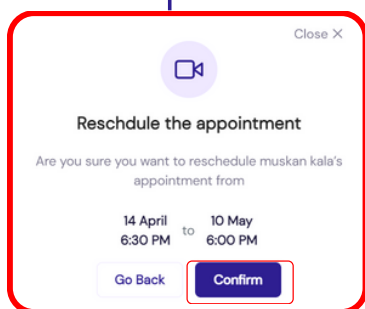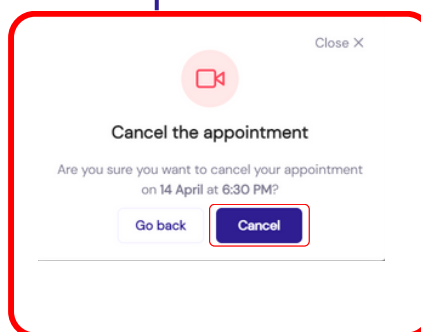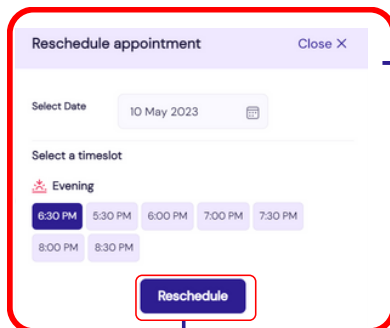

Presss appointment to see the appointment list
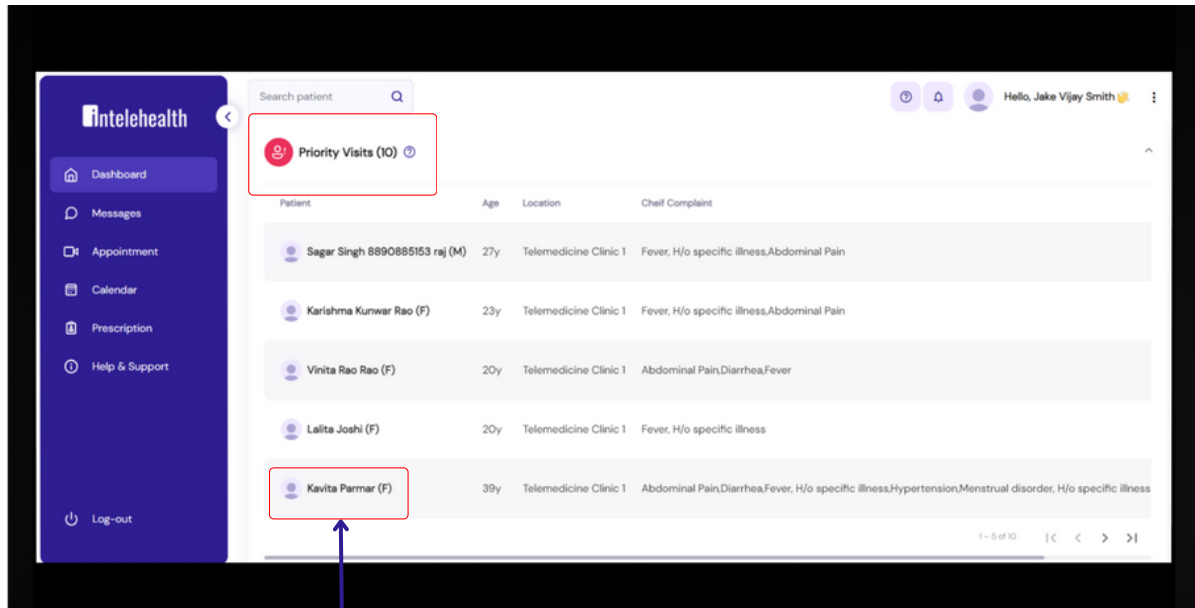
Press on patient name to see patient details

Press reschedule to reschedule the appointment also change date and timeslot

Press cancel to cancel the appointment

Press confirm

PRIORITY VISITS

**Press on patient name
to start the priority visit**

Priority visits show the total number of patient visits that are marked as critical patients or emergency cases by the Health Worker and are yet to be seen by the doctor.

AWAITING VISITS

In this table, the user will be able to see the patient's visit status which means that these patients are waiting to be seen by a doctor also you can see the patient details like the name of the patient their age, location along with chief complaints.

- Click on the Patient ID to go to the Visit Summary page. Users can search for a patient that is on the table in the search patient box.

Tips
- You can click on the hide and view button to hide and see all the tabs.
- To see the next 5 patients, click on > greater than sign on the table.

IN PROGRESS VISITS

In this table, the user will be able to see the patient that the doctor has already picked up the visit and it is in the process of providing a consultation.

- Click on the Patient ID to go to the Visit Summary page.
- You can click on the hide and view button to hide and see all the tabs.
- To see the next 5 patients, click on > greater than sign on the table.

VISIT SUMMARY PAGE

In this Patient Visit Summary, the doctor can view the following details collected by the Health Workers:

- Patient information such as Name, Age, Sex, Date of birth, Village and contact information and Patient profile photo.
- Past Visits
- Presenting complaints
- Family History
- Past Medical History
- Vitals
- Physical Examination
- Additional Documents

- **Patient Interaction** : This history note and physical exam note was generated by the Health Worker with the support of the Intelehealth mobile application. It collects only preliminary findings and may not gather all of the patient's clinical information, especially sensitive information or complex physical exam information which is hard for the Health Worker to collect. Please verify crucial clinical information and collect any additional information you require by speaking with the patient directly.

VISIT SUMMARY PAGE

Patient Information

Vitals and Chief Complaints

VISIT SUMMARY PAGE

Physical examination and Medical History

Additional Document

REFER TO SPECIALIST

To refer or assign another specialty doctor needs to choose from the dropdown on which specialty they want to refer and click Re-assign. It should be referred before starting to give a prescription.
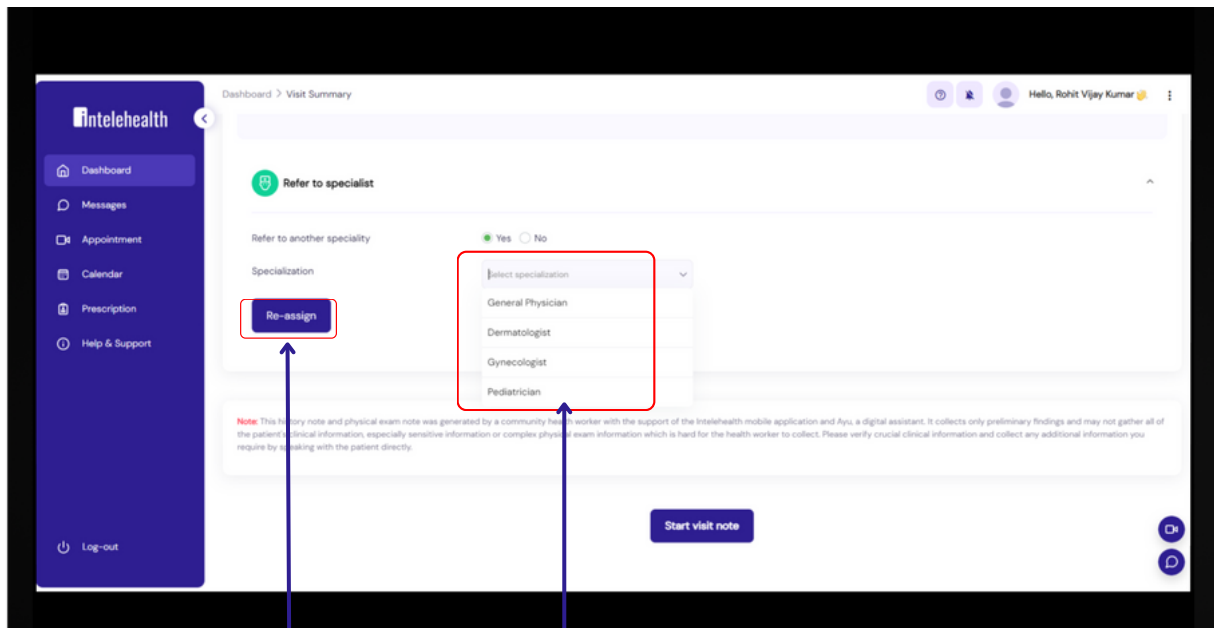
Press re-assign to re-assign the speciality

Select Specialization

START VISIT NOTE

Patient Interaction

When the user clicks on the WhatsApp icon,

Step 1- Click on the Whatsapp icon, this will have a pre-text and will redirect you the Whatsapp number of the Health Worker.

Step 2- Choose the Health Worker's number and send the message.

When the user clicks on the Phone icon,

Step 1- Click on the Phone icon, this will direct you to a dialer list

Step 2- The doctor can then choose the Health Worker's number and make a call

Tips

- The Submit button gets enabled only when all the required fields are filled in.
- In Patient Interaction Segment, once the user clicks on SUBMIT, the filled data cannot be deleted. **Always Remember** to call the patient before providing diagnosis and treatment.
- On typing the first two letters in diagnosis, prescribed medicines and advice segment, the doctor will be able to view a drop down list. The ADD DIAGNOSIS button is enabled when all the details are filled in the diagnosis segment.

- Click on the **"Start Visit Note"** button to begin the treatment or management plan.
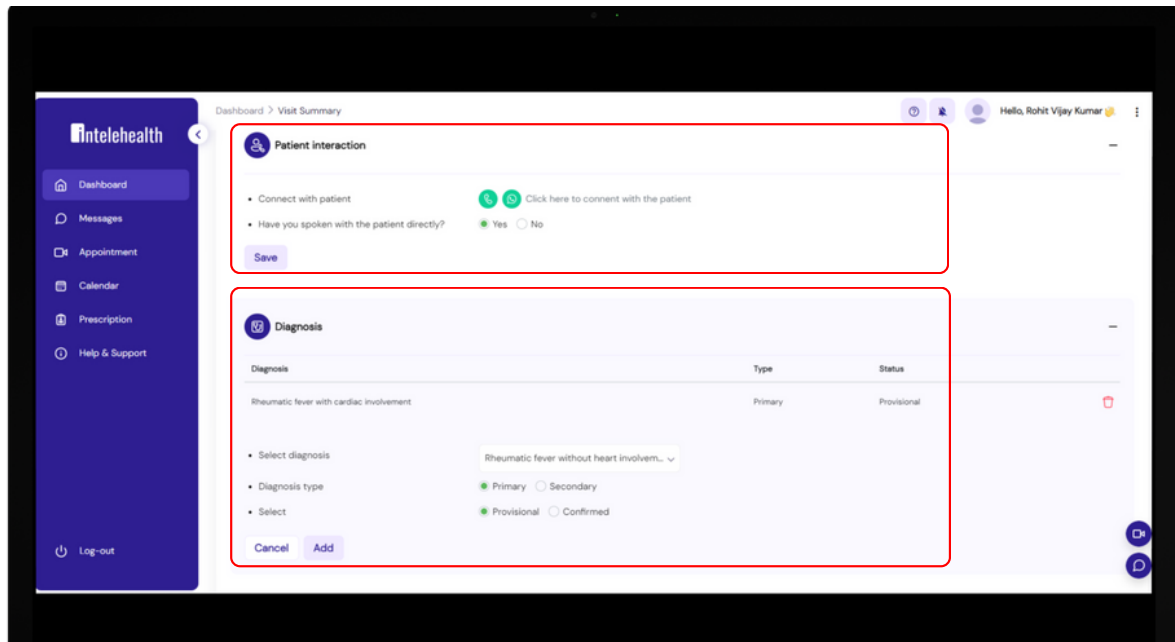
    The doctor may fill in the following details:
- Patient Interaction, Diagnosis, Doctor's Note, Recommended Medication, Recommended test, Advice and Follow-Up
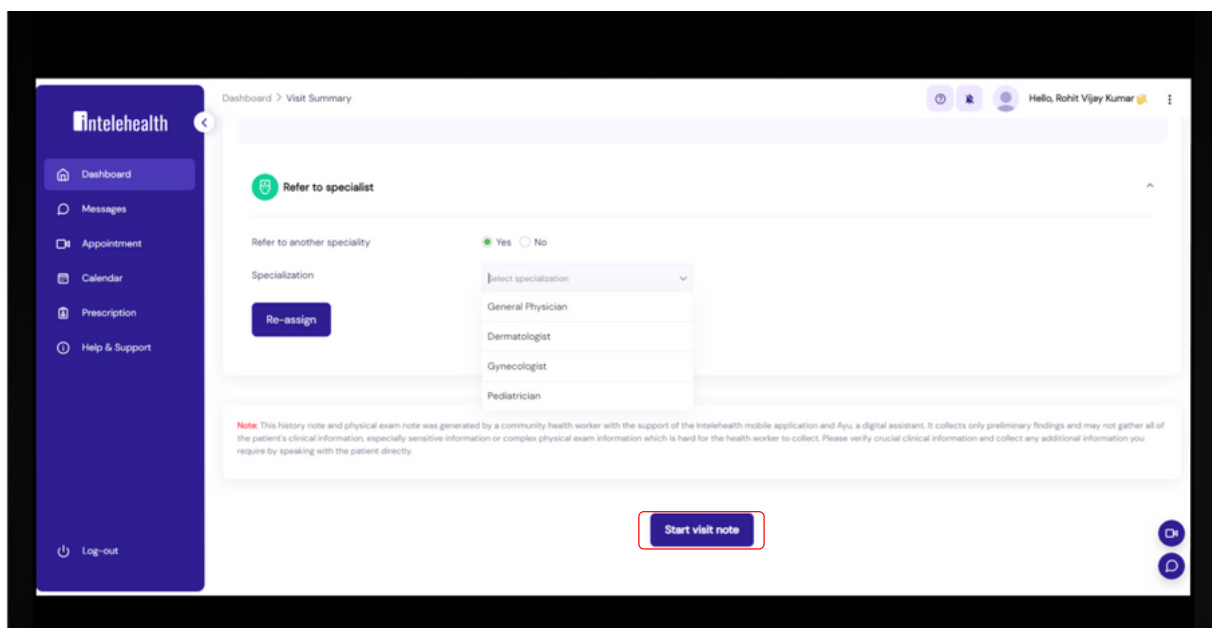
Click on Start Visit Note to give diagnosis and treatment

START VISIT NOTE

For Patient Interaction

Step 1-Click on the either what app icon or phone icon

Step 2-After choosing the icon, it will open a new tab where it will show pre text or and whats up number of the heath worker

Step 3- Choose health worker number
for Call or Message

To give Diagnosis

Step 1- Enter Diagnosis in the text box

Step 2- Choose Primary or Secondary Option

Step 3 - Click ADD Diagnosis

START VISIT NOTE

Enter Note

Step 1- Wright any note and press add to add the note

To Add Recommended Medication

Step 1- Enter Medicine name in text box or select from dropdown

Step 2- Enter Strength,No of days

Step 3 - Enter Timing and remark

Step 4 - Click On Add

Note:-If you want to delete the added medicine or note you press delete to delete the data

START VISIT NOTE

To Give Advice
Step 1 - Enter Advice or choose it from drop-down
Step 2 - Press Add advice

To Give Recommended Test

Step 1- Enter Test name or select it from dropdown in text box

Step 2 - Choose Test name

Step 3 - Click On Add Test

To Give Advice or Refer Patient

Step 1 - Enter Advice or Refer patient can also choose on drop
down and also add remark
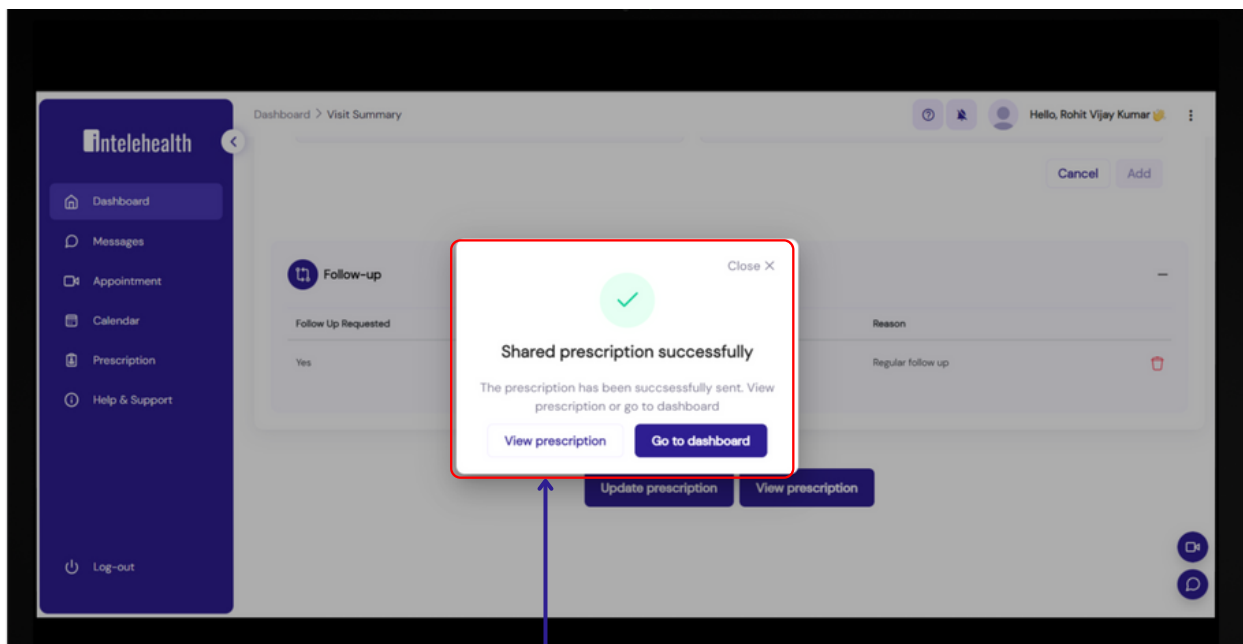Step 2 - Press Add

START VISIT NOTE

To Give Follow up visit

Step 1 - Enter follow up details
Step 2 - Press Save

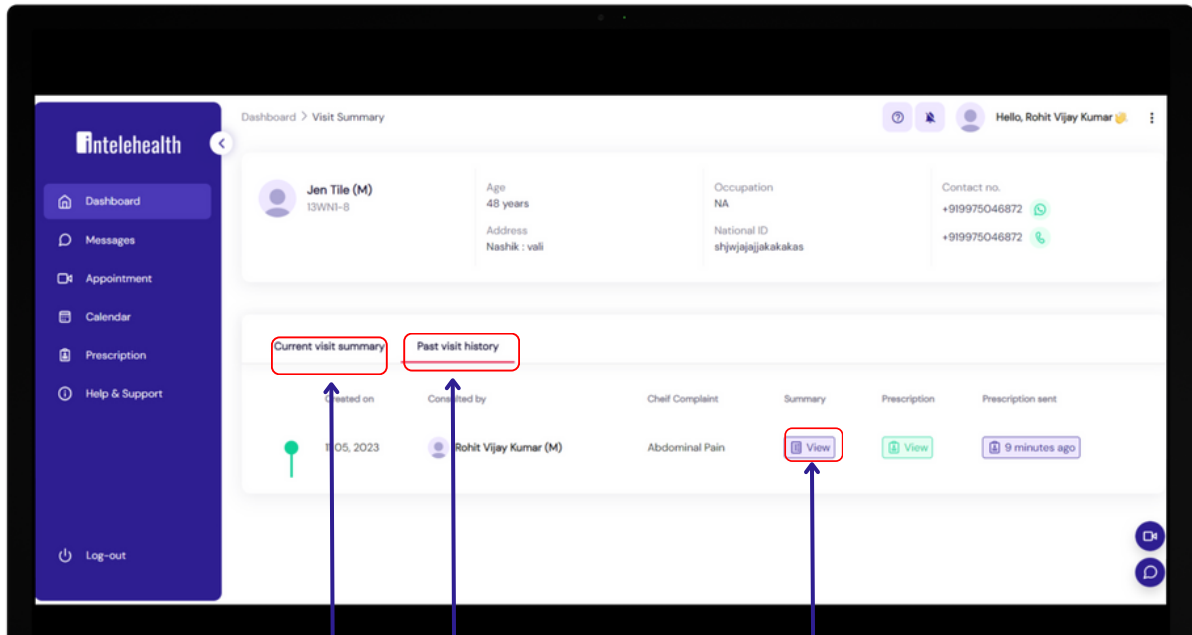**To Save The Prescription**

 Step 1 - Press share prescription to save the prescription

Press view prescription to see the given prescription

PREVIOUS HISTORY

Press current visit summary to see current summary

Press past visit history to see previous history

Press view to see the given prescription

CHAT/CALL FUNCTIONS

The doctor can start a chat or call button with the health worker to interact with the patient regarding their complaints.

The doctor is the first person to start a chat or call with the health worker to interact with them.
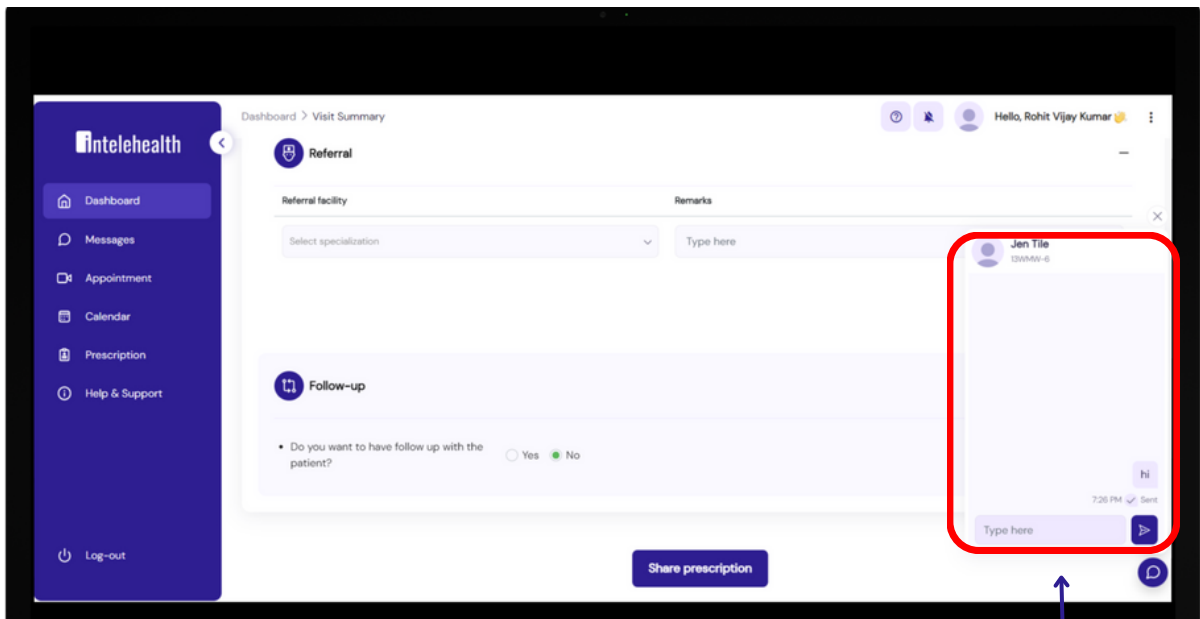

Press this button to start video call with the health worker
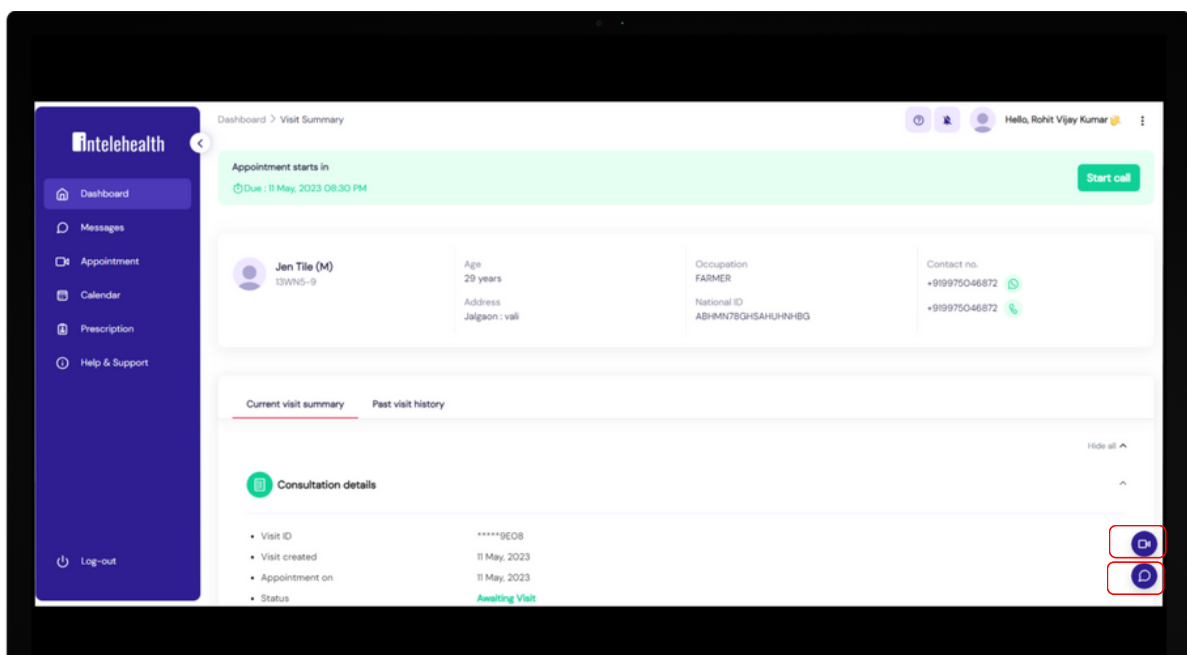
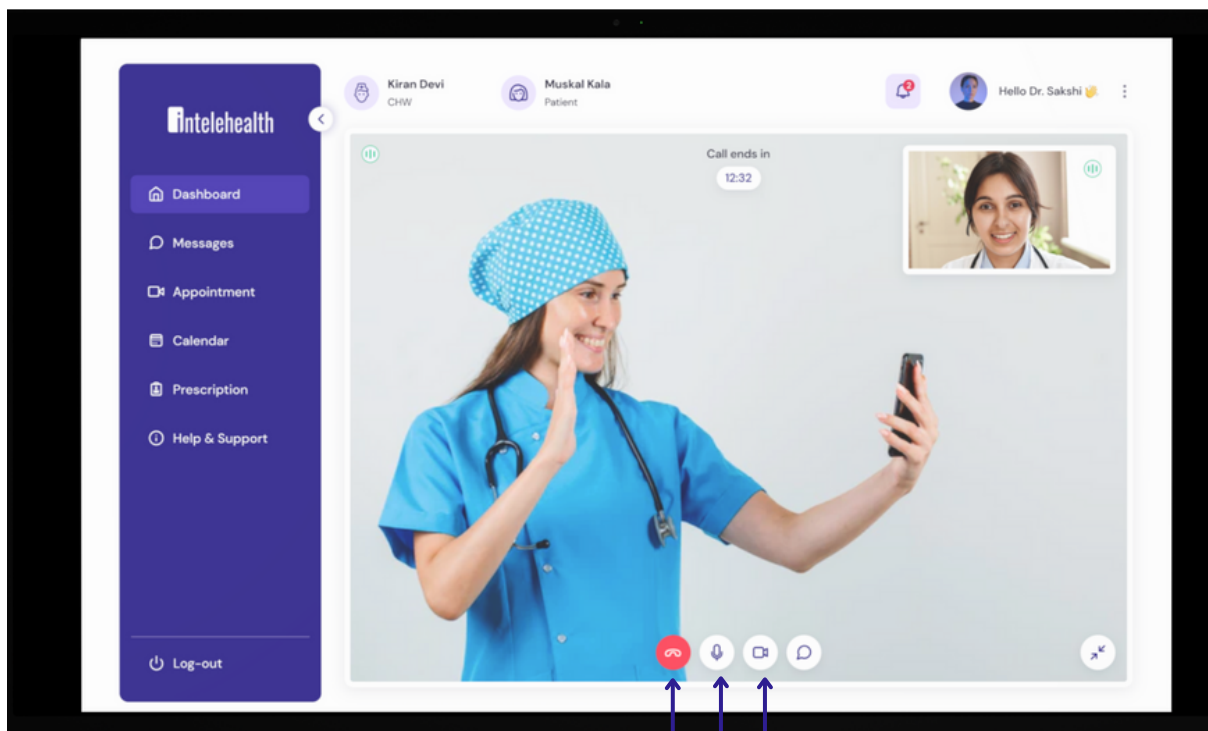**Press this button to start chat with the health worker**

CHAT/CALL FUNCTIONS

Chat Feature

Once you type a message press this button to send

Video Call Feature

To cut the call press here

To Stop the video press here

To mute the mic press here

PROFILE

Click on the user name This edit the User details such as Name, Gender, Qualification, Signature, etc. The User can edit their details Personal Information as well as Professional Information

To update profile press on user name

Fill all the required details

Add your signature from here you can draw,generate or upload the signature

Press logout to logout from your profile

Press on image icon to update the profile picture

Press Next to fill Professional Information and press save

PROFILE

Press change language to chnge the language

To start and pause notification press notification icon

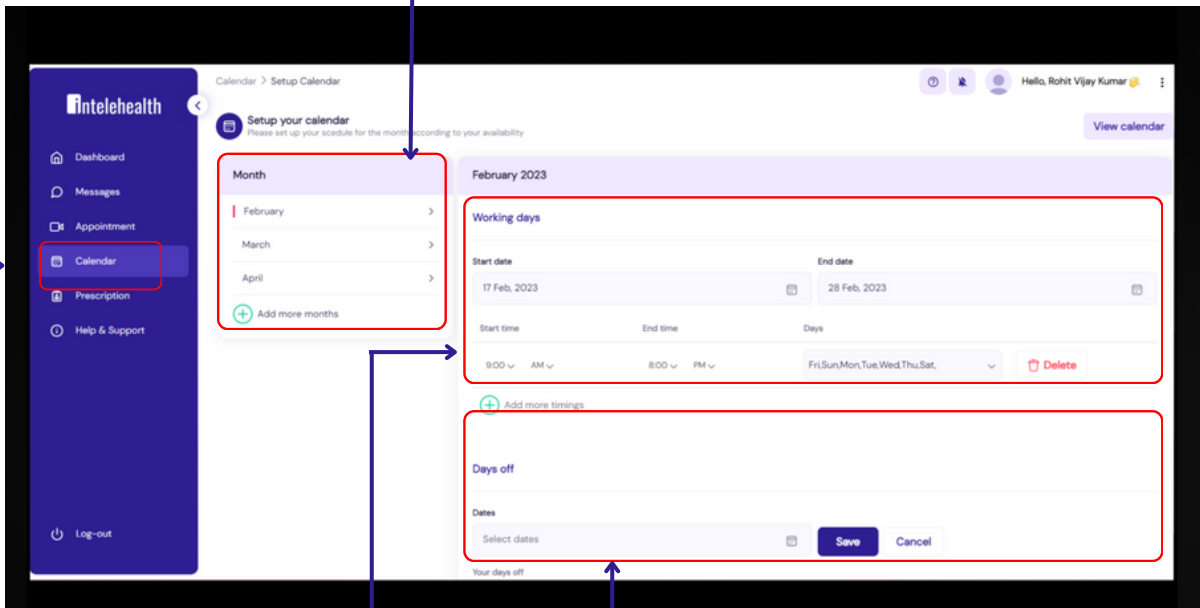**Press change password to chnge the password**

Enter all the information

Press change password

CALENDAR

Press calender to schedule the monthly availability
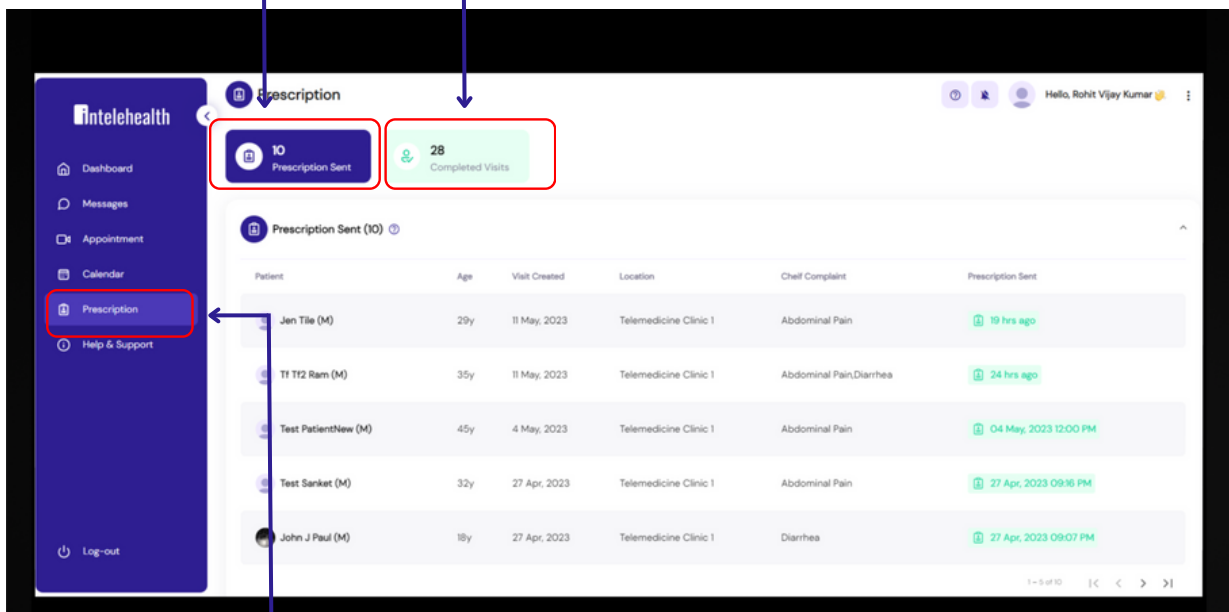
Choose the month to schedule the availability

Select the working day by selecting start date and end date
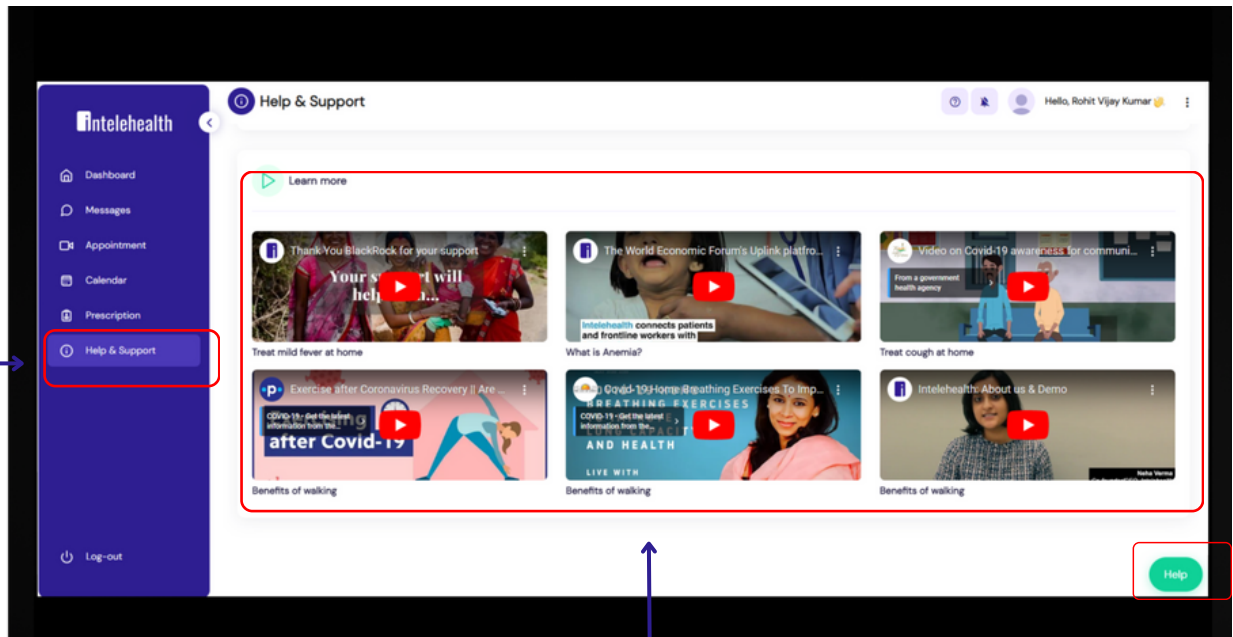
You can select the off days

Prescription send list

Conpleted visits list

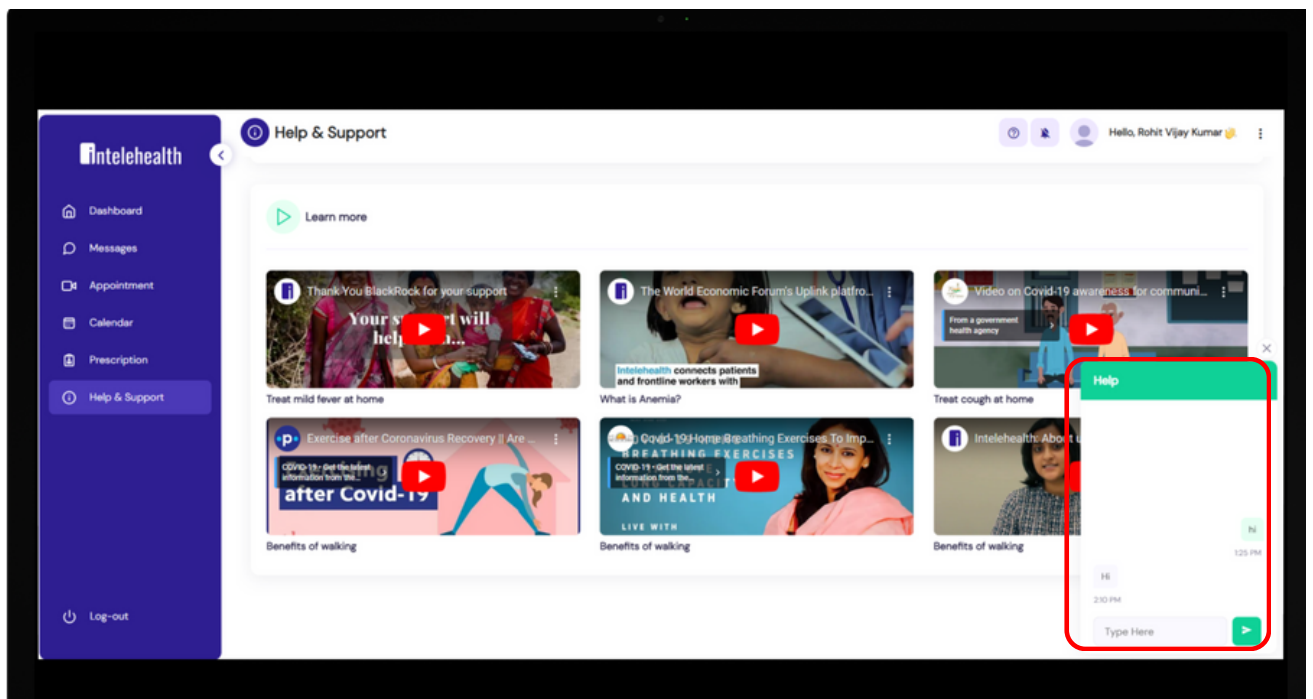**Press prescription to check received prescription**

HELP AND SUPPORT

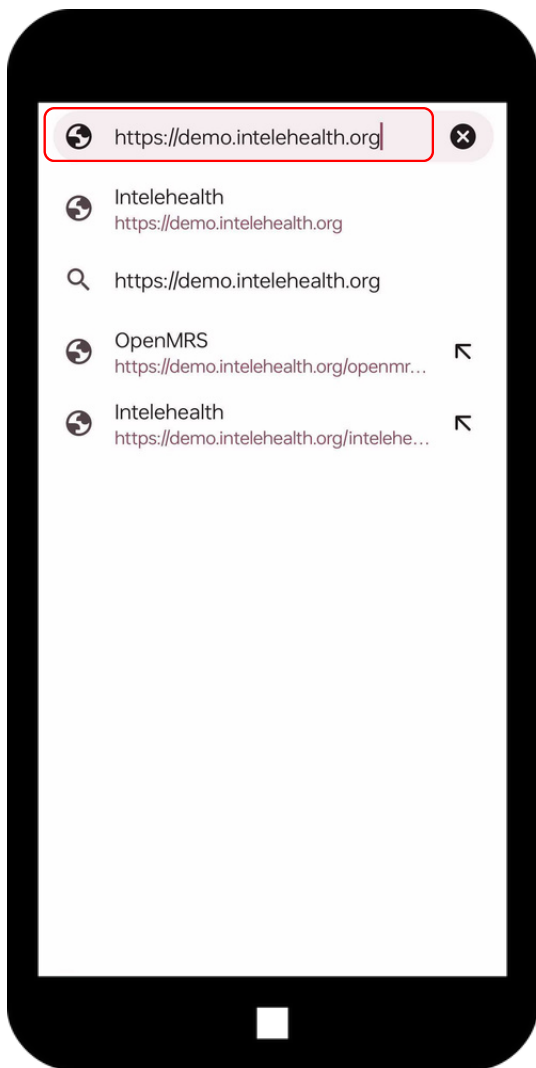**Press help and support to get help and support from admin**

You can watch the videos

Press help to get the support from admin
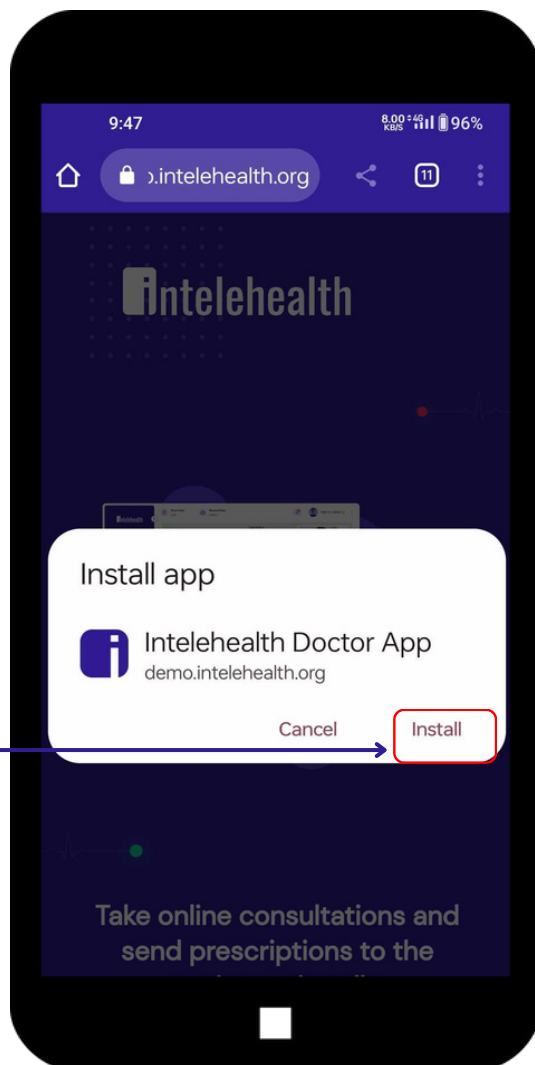

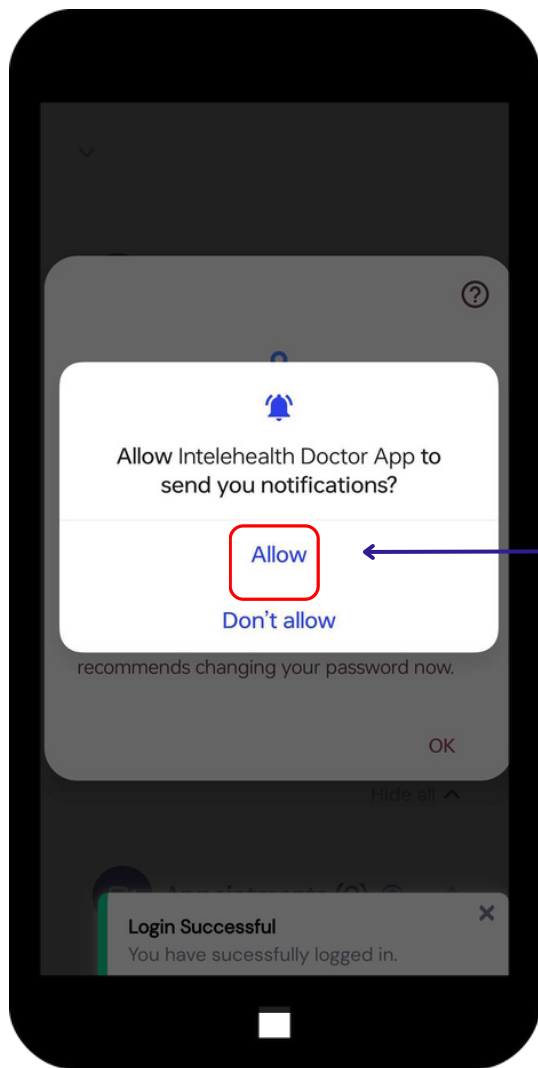**Start communication with admin**

PROGRESSIVE WEB APP SETUP ACTIVITY

Step 1 - Enter the doctor portal URL on the browser of your phone
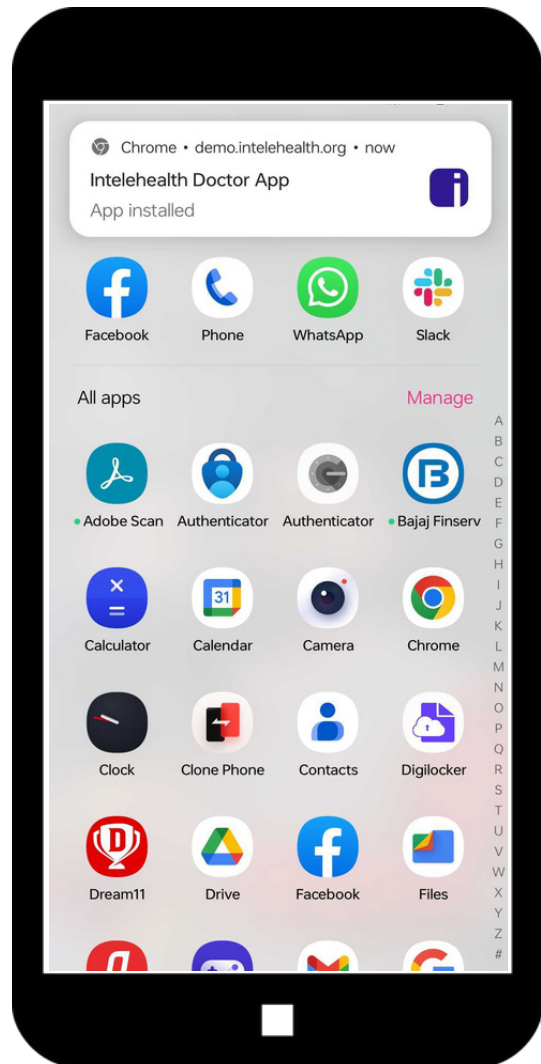
Step 2 - Click on 'Install' notification to add the Webapp on your phone.
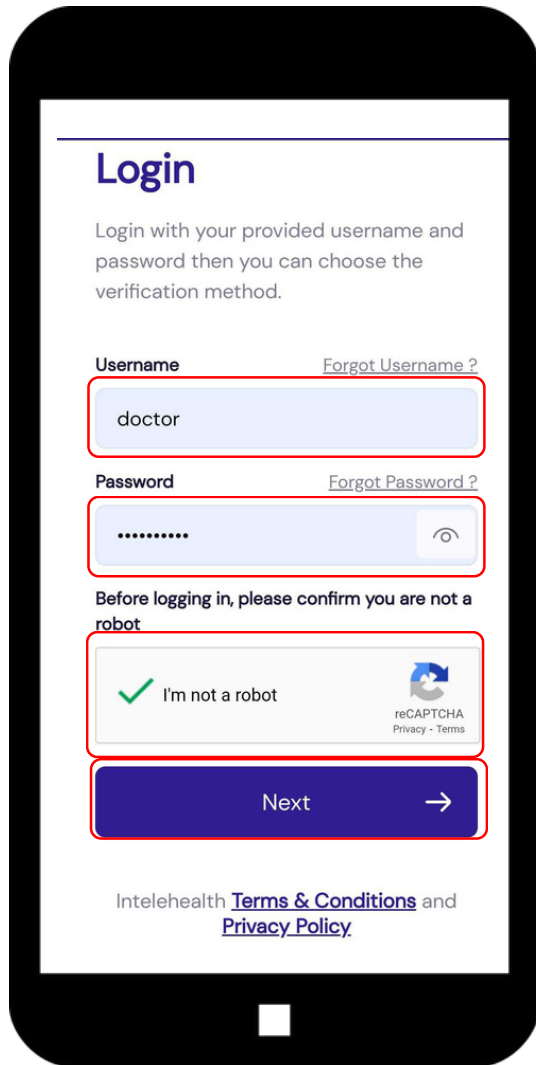
PROGRESSIVE WEB APP SETUP ACTIVITY

App installed notification

Press allow to receive
the notification

LOGIN ON WEBAPP

Login

Login with your provided username and password then you can choose the verification method.

Username — Forgot Username ?

doctor

Password — Forgot Password ?

•••••••••

Before logging in, please confirm you are not a robot

✓ I'm not a robot — reCAPTCHA Privacy - Terms

Next →

Intelehealth **Terms & Conditions** and **Privacy Policy**

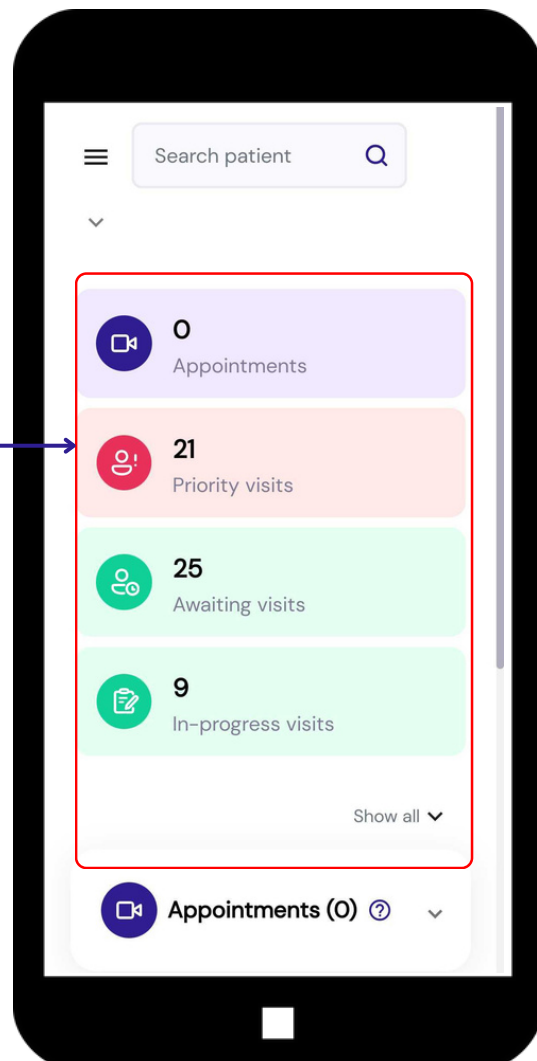**Step 1 - Enter the username**

Step 2 - Enter the password

Step 3 - Select the I am not robot check box

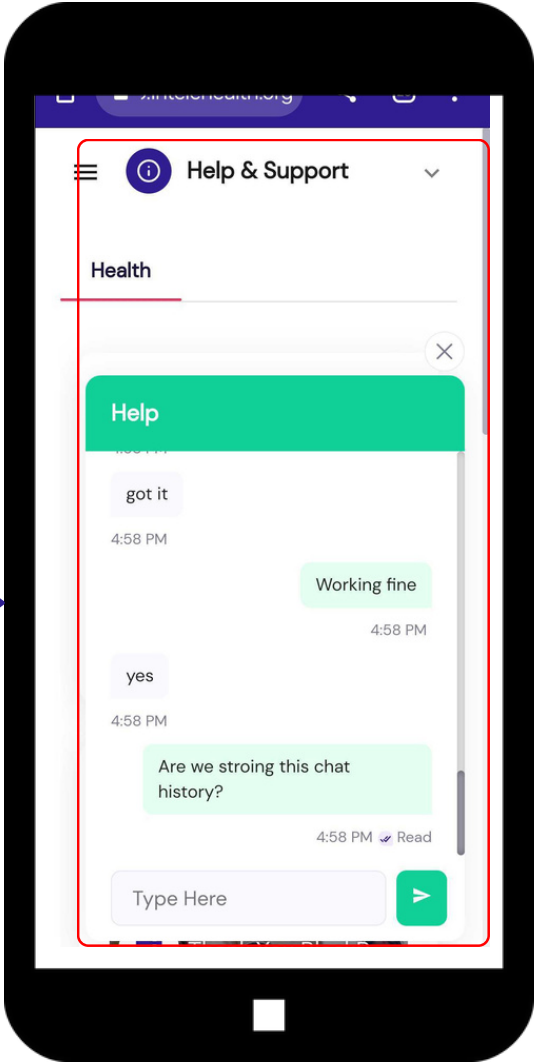**Step 4 - Click login to Login to PWA(Progressive Web Application)**

Search patient

0 Appointments

21 Priority visits

25 Awaiting visits

9 In-progress visits

Show all ⌄

Appointments (0) ⌄

PWA Home page
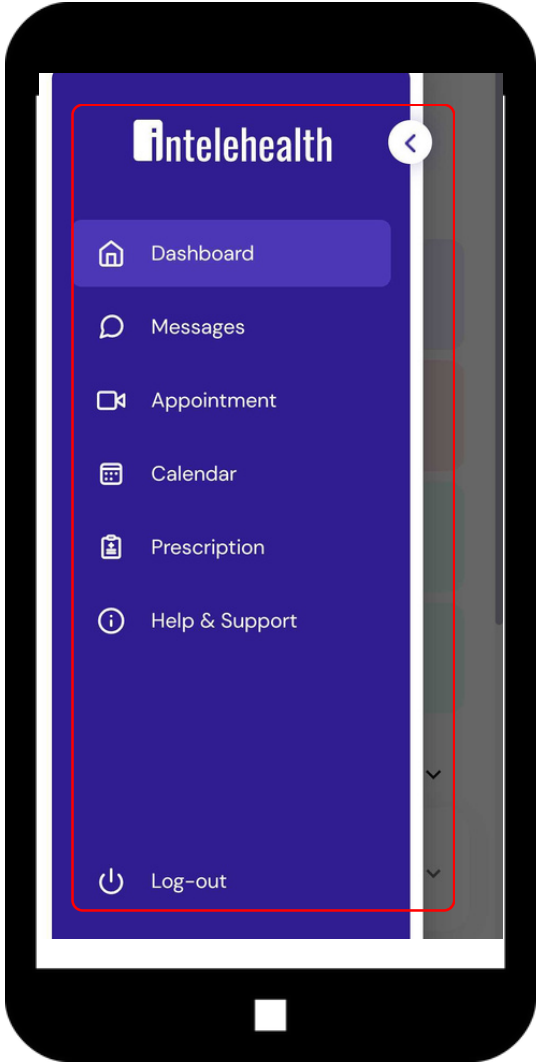
PWA toggle menu

You can message to the admin for any help

VISIT SUMMARY

Dashboard > Visit Summary

Payal Rao (F)
13WTO-4

Age
23 years

Address
Dungarpur : garada

Occupation
Che

National ID
NA

Contact no.
+917339705153
+917339705153
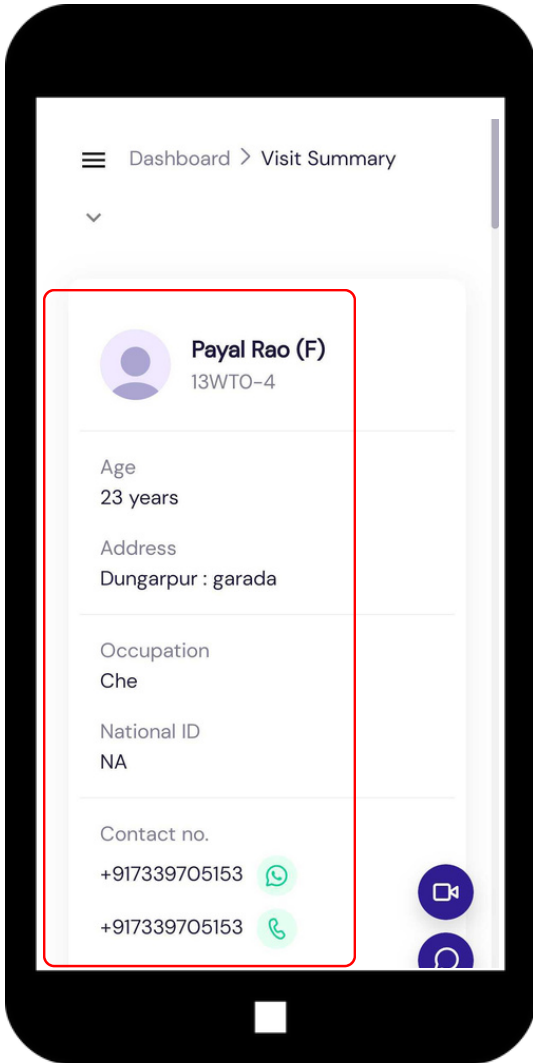
Patient address and contact details

Other Details

Dashboard > Visit Summary

Current visit summary

Hide all ∧

Consultation details ∧

Visit ID
*****2F75

Visit created
16 Jun, 2023

Appointment on
No appointment

Status
Awaiting Visit

Location
Telemedicine Clinic 1
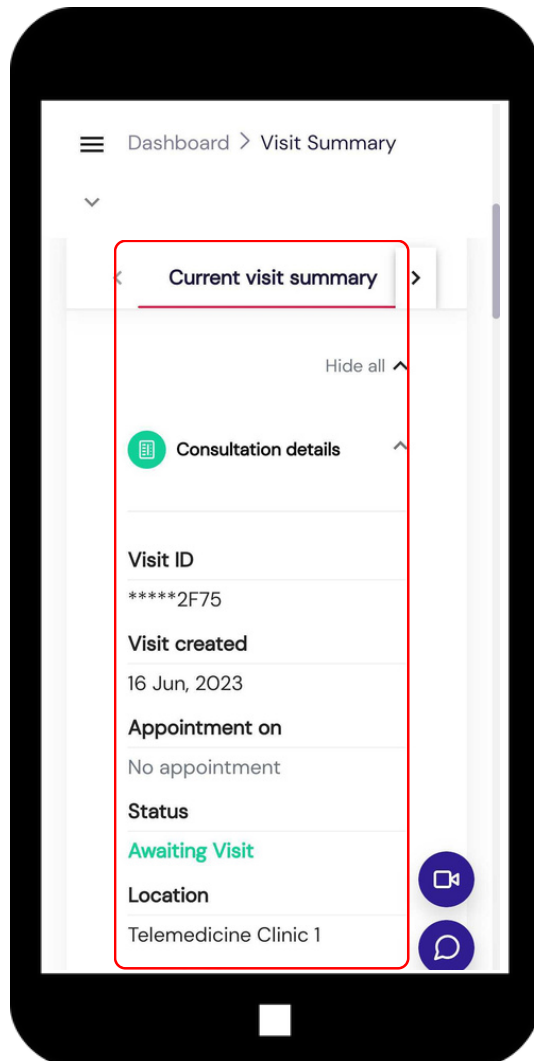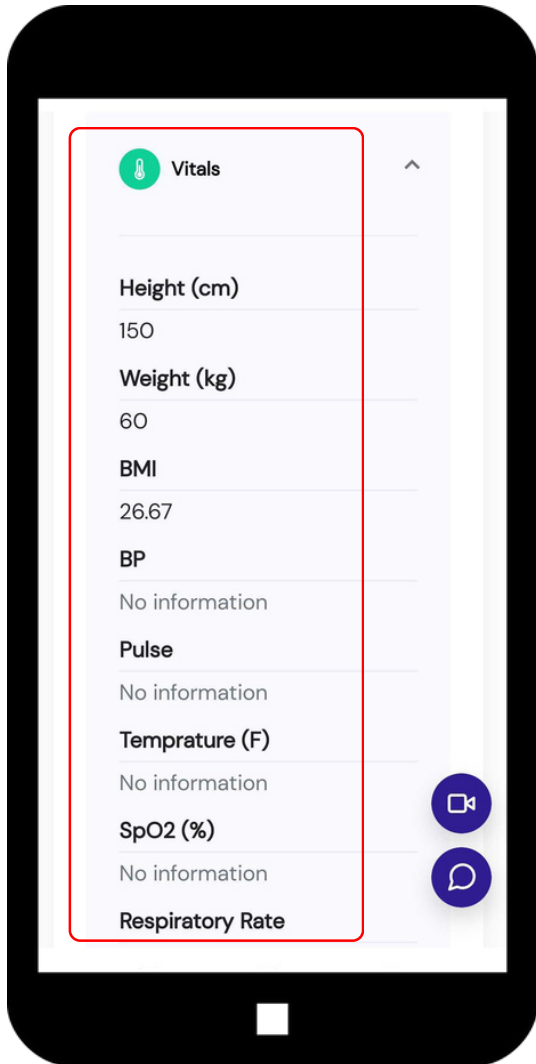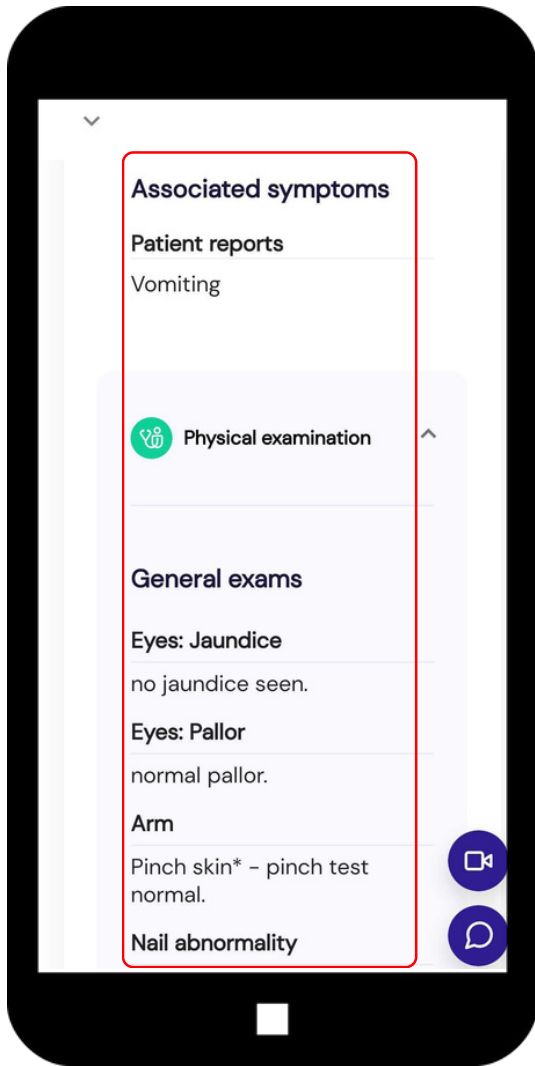
VISIT SUMMARY

Vital Details
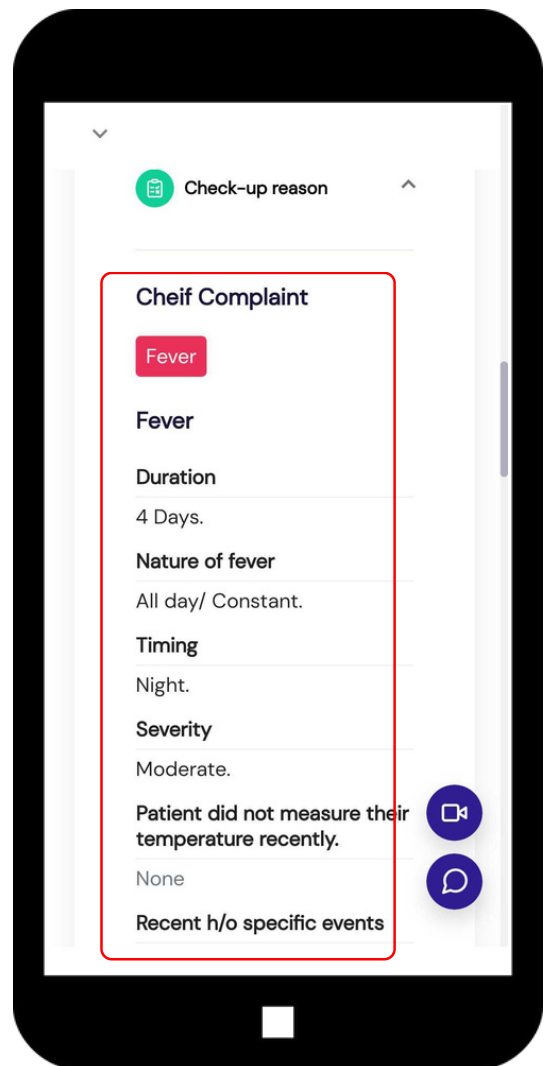
Chief complaints

VISIT SUMMARY

Associated symptoms

Patient reports

Vomiting

Physical examination

General exams

Eyes: Jaundice

no jaundice seen.

Eyes: Pallor

normal pallor.

Arm

Pinch skin* – pinch test normal.

Nail abnormality

← **Associated Symptoms**

→ **Medical History**

Medical history

Patient history

Pregnancy status

Not pregnant.

Medical History

None.

Allergies

No known allergies.

Chewing tobacco status

Do not Chew tobacco.

Smoking history

Patient denied/has no h/o smoking.

Alcohol use
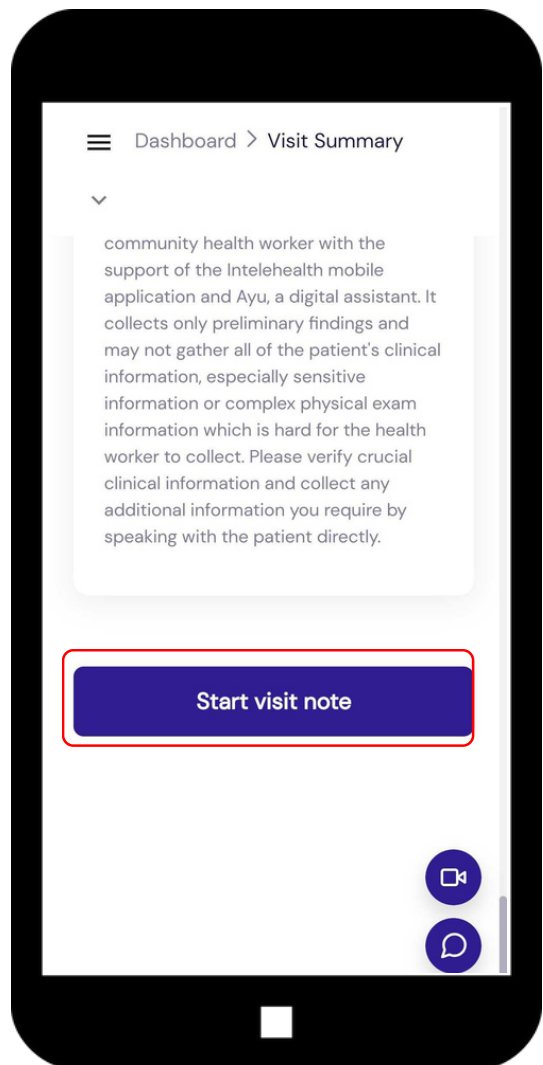
No.

Drug history
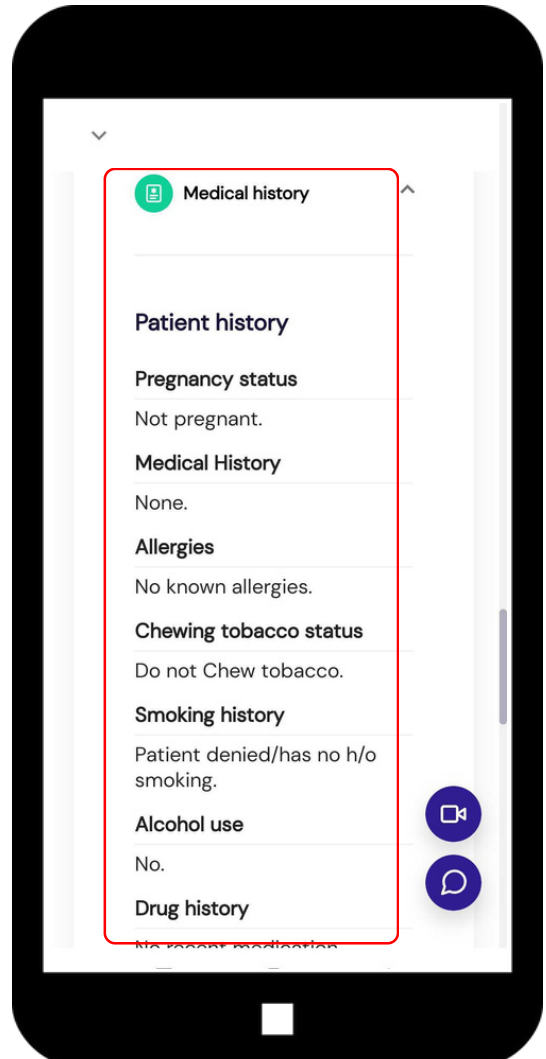
VISIT SUMMARY
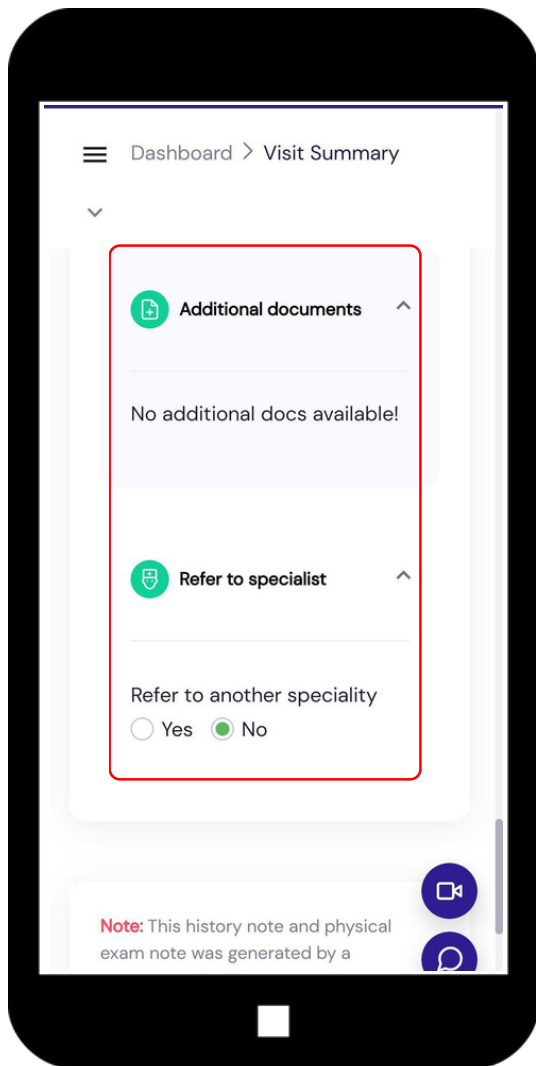
Additional document and Refer Specialist

Press start visit note to start the visit

Add patient interaction and diagnosis
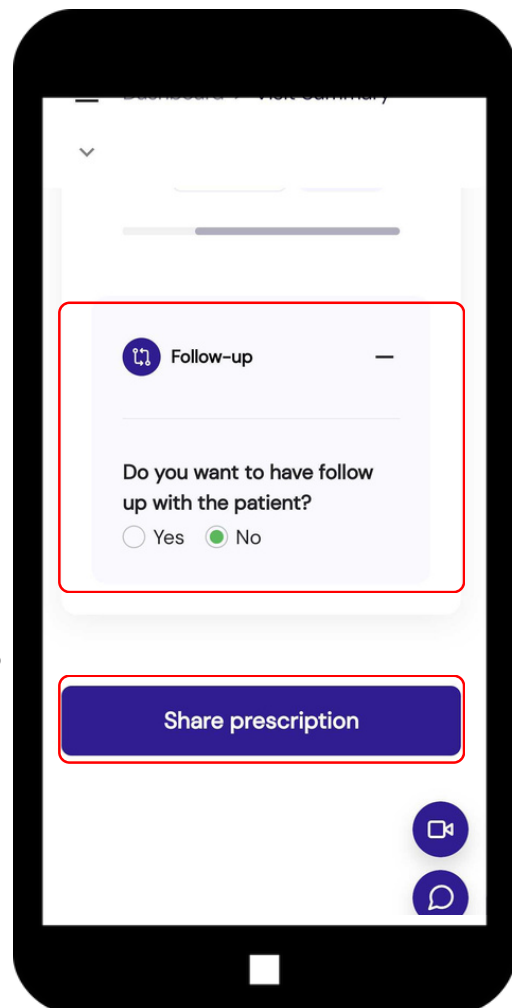
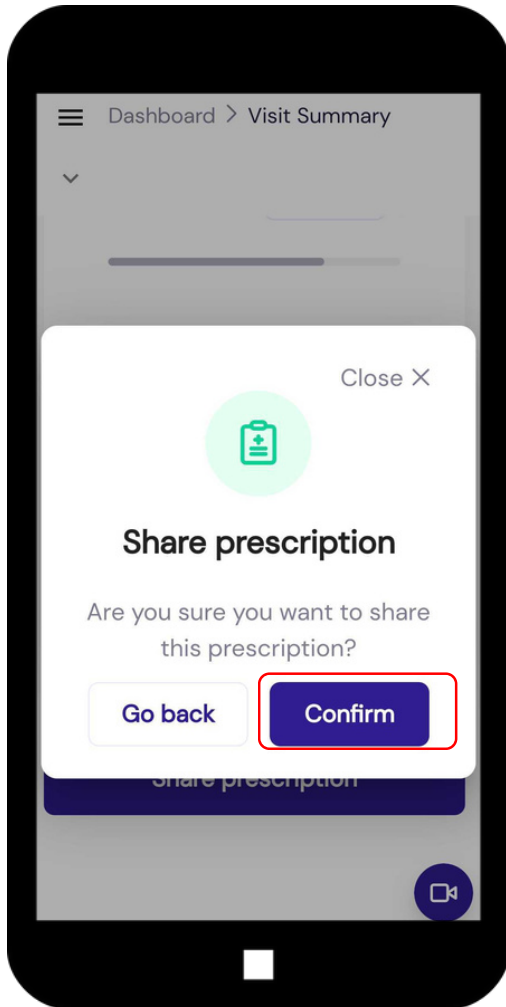**Add patient note and medication**
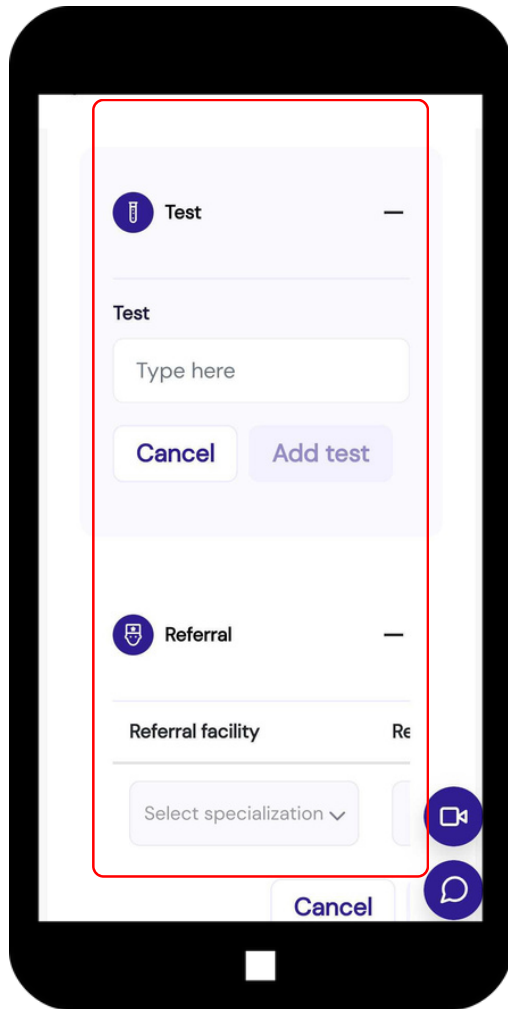
Add test and referral
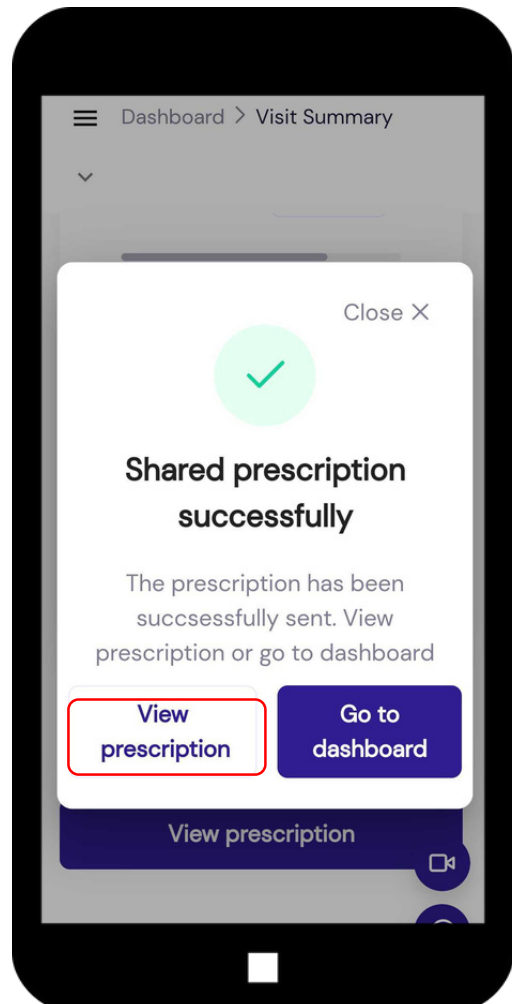
Add the follow up

Press share prescription to save the prescription

SAVE PRESCRIPTION

Press confirm to save the prescription

Press view prescription to see the prescription

END